

# PRE-PURCHASE ADVICE AND CONVEYANCING

EMAIL OR FAX THIS FORM TO OUR OFFICE TO GET YOUR MATTER STARTED

Email: admin@northcotelawyers.com.au Fax: (03) 9486 1666

# northcotelawyers

A N D A S S O C I A T E S

## LEGAL ADVICE SERVICES - ALL COSTS INCLUDE GST

### Pre-Contract Advice (*before* you sign a contract)

1.  Pre-purchase document checking and comprehensive legal advice **\$375**

### Cooling Off Advice (*after* a contract was signed without legal advice)

2.  Urgent advice during the 3 day 'cooling off' period (available only where sufficient time remains) **\$375**

Contract signed on: / /  (This is the date YOU first signed the contract, or any other contract for the same property.)

### PLEASE PROVIDE CREDIT CARD DETAILS^

Name on card:

Type of card:  Visa  Mastercard

Card number:     Expiry date: /

Signature:  Date: / /

**Note: If this interactive form is returned unsigned this will be taken to be an acceptance of this fee structure and costs and disbursements will be charged in accordance with same.**

**^Credit card payment is limited to above legal advice services unless otherwise agreed in writing.**

## CONVEYANCING SERVICES - ALL COSTS INCLUDE GST

### Conveyancing (*after* you have signed a contract)

- 3. Conveyancing - purchase of a house, unit or land in the Melbourne metropolitan area **\$995\***
- 4. Conveyancing - purchase of a house, unit or land outside the Melbourne metropolitan area **\$1180\***
- 5. Conveyancing - purchase of a house, unit or land 'off the plan' (i.e. unregistered subdivision) **\$1290\***
- 6. Conveyancing - purchase of unit in high-rise development (over 4 storeys) **\$1290\***
- 7. Conveyancing - purchaser not residing in Australia **\$1,800\***
- 8. Conveyancing - purchaser not residing in Australia, purchase of a unit in high-rise development (over 4 storeys) including 'off the plan' **Call for a quote**
- 9. Conveyancing – commercial property or a non-standard residential matter **Call for a quote**
- 10. Preparation of nomination documents (required when another purchaser's name is added to the contract) **\$110**

\*Note: Disbursements and Foreign Investor Review Board (FIRB) application (if required) not included.

## CLIENT DETAILS

(Name and D.O.B. details must be complete and accurate, as later corrections or changes can affect stamp duty and costs)

Mr  Mrs  Miss  Ms

Surname:  Given names (in full):

Date of Birth: / /

Phone: (H):  (W):  (M):

Email address:

Australian citizen  Foreign investor

Mr  Mrs  Miss  Ms

Surname:  Given names (in full):

Date of Birth: / /

Phone: (H):  (W):  (M):

Email address:

Australian citizen  Foreign investor



**SIGNATURES**

I/We confirm that the above information is true and correct, and is to be acted upon as my instructions to proceed.

Signature of Purchaser 1

Signature of Purchaser 2

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**HOW DID YOU HEAR ABOUT US?**

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Google                | <input type="checkbox"/> I am a previous client | <input type="checkbox"/> Referred by past client | <input type="checkbox"/> Yellow Pages Online |
| <input type="checkbox"/> Billboard advertising | <input type="checkbox"/> Social media           | <input type="checkbox"/> Other (please specify): | <input type="text"/>                         |

**Please send this form to our office to commence proceedings**

Email: [admin@northcotelawyers.com.au](mailto:admin@northcotelawyers.com.au) Fax: (03) 9486 1666

Mail: 157 St Georges Road Northcote 3070

**PLEASE DO NOT LEAVE BLANK BOXES – CONTACT US IF YOU ARE UNSURE ABOUT THIS FORM**

For further information regarding costs or the conveyancing process, please call or visit our website

P: (03) 9486 1661 [www.northcotelawyers.com.au](http://www.northcotelawyers.com.au)

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